VICC query process

New query received

New query tabled

Query resolved?

- YES → Draft response tabled at following meeting
- NO → Requires further discussion/more information → YES

Draft response tabled at following meeting → Draft response approved
- NO → Draft response tabled at following meeting
- YES → Response to enquirer

Requires further discussion/more information → Query tabled at next meeting

Query tabled at next meeting → Query resolved?
- YES → (New query tabled)
- NO → Needs referral for specialist advice?

Needs referral for specialist advice?
- NO → Discuss query further → Query resolved?
  - YES
  - NO → Draft referral tabled
- YES → Draft referral tabled

Draft referral tabled → Referral approved?
- NO → Draft referral tabled
- YES → Referral sent → Specialist advice received → (Query tabled at next meeting)

Response to enquirer:

Response for publication?
- YES → Entered into VICC queries database
- NO → Not published

Does query require public submission
- YES → Public submission sent to NCCC
- NO → No further action